

## UPS CLUB SQUASH SECTION - AGM (2011-2012)



Thursday 31<sup>st</sup> October 2013 (Ups Club pH Bar - Sutton)

### DRAFT - Web Version

#### Present:

Mark Sydenham (Secretary), Steve Edwards (Chairman), Harry Parkes (Treasurer), Marco Borri, Ravi Punwani.

#### 1. Apologies:

Bronwen Shaw, Chris Bunton, Hiran Jayatilake, Colin Robinson, Tom Bland, Donald Flohr & Sandra Edwards.

#### 2. Minutes and accounts of last years meeting for approval:

The [2011 minutes](#) were written up between the Secretary and Chairman during 2012 and converted to a draft web version in November 2012. The web link was distributed to the Squash Committee on the same day 15<sup>th</sup> November 2012 for consideration. Further reminder sent to committee for reading prior to approval on 06 October 2013, and then RMH and ICR Sutton by email on 13 & 18 October 2013 respectively. At the meeting, Steve asked if there were any problems with the draft minutes. There were none so they were **duly approved** & accepted as a true record of the 2011 AGM and a hard copy subsequently signed on 31<sup>st</sup> October 2013.

#### Open Floor - Setting of Business for Evening:

Steve 'tabled' the 'Chairman's Notes' and statistic sheets for the year in question in accordance with recent practice for the AGM. The notes had not been circulated by email this year, but the some statistics were sent out by email on 16 October 2013. The Chairman's Notes contained as per usual practice, blue text which was for presentation and discussion, and black text was 'tabled' for committee members to read in their own time and was considered 'accepted' in lieu of any later objection.

An invitation to members to forward agenda items had previously been distributed as per usual practice - see section above for dated, including AGM Poster Notification. Another invitation was made again to attendees to table any issues so that they could be prioritised for discussion. There was one matter related to coin types accepted by the coin meter and it was agreed that this could be discussed as part of the normal business.

*[Post meeting note: all text (tabled and discussed) has been changed to black for the purposes of these minutes].*

#### 3. Chairman's Report combining Matters Arising - Addressing matters between Nov/Dec 2011 to Nov/Dec 2012.

##### 3 (i) Matters arising from 2011:

- From item 3(i) Matters Arising: **Constitution** 'Guests', 'Taster Sessions' & Health and Safety Officer.

This was approved unanimously by committee at the last AGM. All documents have been archived and linked to web.

[http://theupsclub.co.uk/updowns/ sq\\_constitution\\_addendum\\_1.htm](http://theupsclub.co.uk/updowns/ sq_constitution_addendum_1.htm). **No further action.**

- From item 3(i) Matters Arising: **Provision of New Air Con / Dehumidifier - Mitsubishi**

The Twin Mitsubishi Air Con system (**SRK71K-S 2 x 7.5 KW**) was ordered on 12 February 2012 and fitted kindly by Tech Refrigeration between 20-22 March 2012 following Committee agreement [VGM 12 Feb 2012](#). Total cost **£4752** incl of VAT and fitting.

Most of this was reported at last year's AGM and the snagging issues have been resolved - see Maintenance Section 3ii) - brief description via [June 2012 Committee Newsletter](#).

We negotiated a **3 year service agreement** in the price.

The air flow direction 'chilling' problem has been resolved by using the variable air flow direction settings available via the remote controller.

Everything has worked well since the units were fitted and the winter playing conditions were much improved in 2012, with an average temperature of between 16-17C (compared to 5-10C in previous years). Incidentally cooling was great in Summer 2012 (and 13). **No further action.**

- From item 3(iii) Court Usage: **Weekend Play & Booking**  
At last year's AGM it was agreed that the weekend booking sheet should be re-instated. Chairman actioned accordingly. Steve apologised as this hadn't been done as no time to deal with the extra admin involved. The meeting re-discussed the requirement and decided that the weekend booking sheet was not warranted as no-one had received reports of queues or problems getting a weekend slot. In light of the extra admin and policing that would be necessary for the scheme, the meeting agreed unanimously that we should drop the proposal. **No further action.**
- From item 6 Unplayed Matches: **Walkover Appeals Process**  
At last year's AGM it was agreed that an appeals system be adopted for any grievance against the League Organiser's adjudication. Any appeal will be heard by the Officers of the Club. Notices and rules had been amended accordingly, posted in squash court and on 'General Info' web page. The meeting discussed the matter and reconfirmed the policy was fit for purpose. There had been no appeals during the reporting period. **No further action.**
- From item 3(i) Other Matters: **Coin Meter (Lights) Wyvern (LCI)**  
This was carried over from previous years. There is a small fault with the real time clock and the company has previously agreed this can be fixed under warranty. The meter also need to be reprogrammed to accept **£2 coins**. The unit developed a small fault in March 2012, which was fixed see - see Maintenance Section 3ii). Steve apologised again for not attending to these clock and coin outstanding action items from 2011. Members agreed that the £2 coin was still needed, and one member asked if 50p coins could be considered. Agreed feasibility to checked. **Action: £2 coin facility was added 19.01.14.**
- From item 3(i) Matters Arising: **Online Booking System:**  
Last discussed in [2008-2010 minutes](#) and [2011 minutes](#). The coaching survey published in July 2012 (kindly conducted by Laura Robison in May 2011) showed that 2 of the 12 respondents were **keen** to see an online booking system - [VGM 08 Sep 2011](#). The meeting agreed again as in previous years to keep this matter on **hold** until such time that it is wanted by the majority and can be afforded and maintained effectively. A terminal would be needed in the court so that bookings could be seen and made. **No further action.**
- From item 3(i) Matters Arising: **Provision for Land - Second squash Court**  
This action item is carried over from previous years and will remain an agenda item for anyone who wishes to discuss. There was a statement from the Ups Club Chairman at the AGM 24 May 2012, that land and Ups buildings are safe (Amenity Space Clause - Restricted Use of Building and Land). See [Committee Newsletter 04.06.12](#). and [Ups Club Minutes. 2012](#).

11. Any other business

Steve Edwards asked if the Ups Club had heard any rumours regarding demolishing the squash court and club. Nathan replied that The Royal Marsden has reassured the Club that there are no plans to this effect. The land on which the Club stands is designated as **Amenity Space** so there would need to an application for a 'change of use' for this land before anything could be done. The Royal Marsden had been approached for money to improve the Club particularly as the grass outside the Club had been taken away for parking. Unfortunately there is no money available. The RMH have promised to return the tennis court to the Club when the current parking issues relax. Nathan reiterated that we are actively improving the Club.

### 3 (ii) Maintenance & Miscellaneous Costs:

- Air Con (Trembath TSC 15)
- Air Con mode (Summer & Winter Modes TSC 15)
- New Air Con Discussions - Mitsubishi
- New Coin Meter - LCI Wyvern
- KeyLex Code Entry Lock - repaired (see [Appendix](#))
- General Works & Working Party
- Floor Washing
- Safety Goggles
- 'Gardening'
- Engraving Costs
- **Air Con (Trembath TSC 15).**  
Decommissioned in November 2011 - unserviceable.  
Unit was bought originally in Apr 1998 (cost **£3325.25** incl VAT and fitting).
- **New Mitsubishi Twin Air Con System (Tech Refrigeration Services).**  
Installed 20-22 March 2012 as recorded in previous minutes and Section 3i) above.  
Model SRK71K-S x 2 (2 x 7.5 KW). Total cost **£4752** incl of VAT and fitting.  
We negotiated a 3 year service agreement in the price.
- **Digital KeyLex Entry Lock.**  
This broke at the end of May 2012 and it's repair/replacement has been discussed and agreed subsequently - see [VGM 28 June 2012](#). Cost **£84.48**.
- **Safety Goggles.**  
The meeting noted that quite a few pairs of goggles had gone missing.  
The committee were not concerned at the loss as this was expected from AGM 2007.  
The initial 4 pairs of goggles were bought from Amazon in April 2008 Prince Pro Lite & Karakal Pro 3000 - total cost £90.  
**Action: Steve to inspect & replace**

More maintenance details deposited in the [Appendix](#)

#### Royal Marsden Works Department and Gardeners:

We would like to thank and acknowledge Don Taylor and the RMH works/facilities department for all their help throughout the last year. We also want to say thank you to the RMH Gardeners who do a great job of keeping the court area looking neat and tidy.

### 3 (iii) Court Usage 2012

- We maintained an average of just under **7 leagues** per month throughout the year in question (Dec 2011 to Nov 2012 incl), ending with **9 leagues**. This is **about the same** as last year. We also ran a number of '**Novice Leagues**' (Dec 2011, Feb & Mar 2012, and again later in the year - Aug, Sep & Oct 2012).

We did **something a little different with the 'Summer' League** where instead of having July & August as a 2 month league, we added June into the mix, by extending it into mid July, and then running the second 6 week league from mid July to the end of August. This helped players spread their matches around the busy Mini-Olympics schedule. The change was voted on and carried unanimously (details in hard copy archive).

The number who have played in the leagues (incl Novice Leagues) over the year is **up** from 41 to **59**. This is the **first increase** in the number of league players since **2009**, and is explained further below.

The news however, is **not so good** as the number of league games played is **down** more this year from 851 to **810** (-5.00%). Last year we had a smaller decrease of -0.50%.

And so for the first time in a while, as a percentage, less league games are being played (**77%** of total possible - 810/1054).

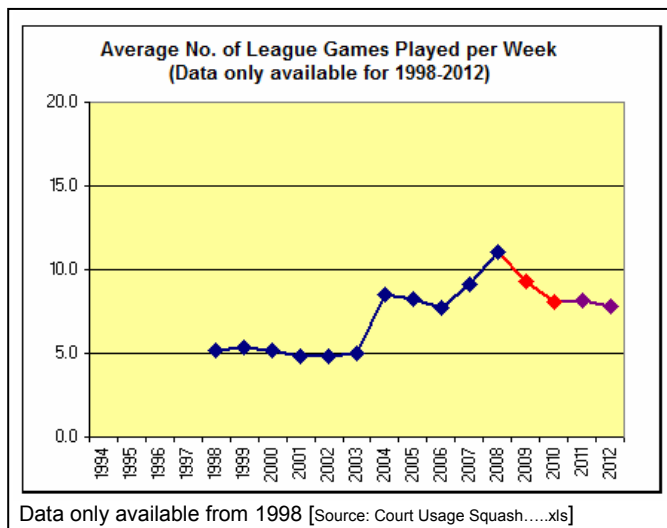
These are the league stats:

2009: Approx 67% of league games played

2010: Approx 69% of league games played

2011: Approx 85% of league games played

2012: Approx **77%** of league games played



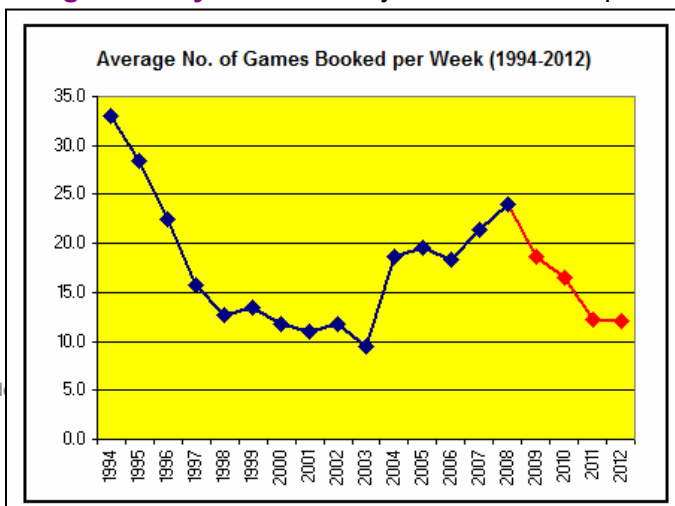
The 2012 approximation also includes a correction for a lot of unplayed 'Novice League' matches - somewhere in the order **100** unplayed matches.

Around **19** league players left the leagues during the year (compared to previous year of 15), although around **12** of these were 'Novice League' players and didn't record any matches played! It's not clear why we couldn't retain these players, and the meeting had no real suggestions.

The **7** players who left and were playing regularly were: Sara Dobbins, Matt Gwilliam, Kofi Nimako, Amy Sherbourne, Jai Vijayakrishnan (Aug 2009), Simon Connolly & James Day. Kofi sent a kind email to say "Playing in the league has been very enjoyable...please pass on my gratitude to all members of the squash committee whose work enables the squash league to run smoothly each month".

The number of players joining the leagues was **up significantly at 35** (compared to **7** last year). A large proportion of these were 'Novice League' players as mentioned in the last paragraph (the same **12** recorded above as also leaving). Of the other **23** Full League joiners, **18 were new members**, and the 5 returning members who we welcomed back were Hiran Jayatilake, Joanna Fearn (formerly Richards), Steve Landeg, Rahul Samant & Antigoni Divoli. We also had a request for a **Marsden Specific Novice League** which ran for just September 2012 before the players joined the leagues proper. This **unusual** surge in new league players accounts for the number of leagues increasing through the season.

- With regard to booking statistics, the number of players who booked courts between Dec 2011 and Nov 2012 (incl) is **down again significantly** from 51 last year to **43** in this period (Full stats sheets were tabled). There were 26 leavers and 16 new 'bookers', plus 2 returning former members.
- The weekly usage average is unfortunately **down a fraction** again from 12.3 to **12.0** games per week. This **minor reduction** (-2.5%) is hopefully us turning the corner since



the steady decline in play since 2008 (see graph).

Previous years average weekly usage:

12.3 2010-2011

16.5 2009-2010

18.7 2008-2009

24.0 2007-2008

21.4 2006-2007

18.4 2005-2006

19.6 2004-2005

[Full stats sheets were tabled]

- The fraction of all slots 'played in' is **also down a bit** this year - from 12.2 to **11.8%**. The total number of slots booked this year has pleasingly **plateaued** at **626** (638 last year - 2%). However this figure contains **100** coaching slots (approx double that of 2011), 4 coaching practice slots, 9 Mini-Olympic slots and 11 Club/Fun Night slots.
- The peak slots remain the most popular at **around 88%** played in of total possible - **up** a little compared to last year (85%), and **again indicates** that players are restricting their 'play-time' to lunchtimes and just after work.
- For the 2012 season it hasn't been possible to exactly separate sticker sales and light meter takings, as the 2011 accounts, in parts were calculated to 05 April 2012 instead 31 Dec 2011 (see Section 4 and presentation of Accounts later). But as an approximation:  
2011 light takings = £1450  
2012 light takings ~ £1600

The approx 2012 light takings (up from 2011) equates to around **800 sessions**, equivalent to around **15 sessions** per week. Which perhaps indicates that the court is being used without a booking sticker around **3 times** a week - perhaps at weekends as was suggested at last year's AGM.

In summary, there were slightly more players in the league for 2012 - encouragingly the **first** rise since **2009**. The number of league games played was around the same as 2011.

As noted last year, it is disappointing to see that coachees don't routinely go on to play in the main leagues or to play at all - see Section 3iv) below. We had **12 new** novices (**10** of whom had coaching as beginners in 2011 or 2012) who showed initial interest in the leagues but appear to have stopped playing by the end of 2012.

However as mentioned earlier there were **23** Full League joiners, **18 were brand new members**, and accounted for the number of divisions within the leagues increasing through the season.

The 'mentoring' system proposed in 2011 was again operated informally mostly via Harry (Club Captain), who was thanked for his kind efforts, and supported by Steve. The idea was to 'nurse' and support new players through the process of learning to play matches properly. Again suggestions were requested for how to retain and motivate new players coming through coaching scheme. We'd like to start to addressing why so many players just give up after having been through the coaching process. It was also agreed that we should encourage more members to help as 'mentors'.

We also ran some **Club Fun Nights** (see later) with the help of Harry, Steve & Ronnie our coach, to help people with the rules of play and meeting other players.

### 3 (iv) Coaching

Coaching was again kindly conducted by our resident coach Ron Nye who was thanked hugely as always for his enthusiastic help and ever popular courses. Chris Bunton (our Coaching Organiser) did a sterling job in organising the coaching courses in 2012 and was thanked accordingly.

[Outside Reporting Period: Chris stood down from the role in Sep 2013 and so his kind efforts from Aug 2011 were recognised and thanked by everybody]

Just as a reminder the charge per coachee for the formal 6 week coaching courses was raised from £30 to £42 in November 2010 see [VGM 04 October 2010](#).

The charge for informal (*ad hoc*) coaching remained at £20 (lights financed separately by coachees), which is split amongst attendees.

**2011 - 2012:** For this reporting period (Jan 2012 - Dec 2012) a total of **29** people received coaching. This is **up** significantly from last year (23) and again represents a reasonable proportion of all members of the club for the year (approx 50).

The coaching stats break down as follows:

**21** new members, **12** of these were **total beginners** (compared to 10 beginners in 2011). **8** returning coachees.

### Course Details

\*Informal Ad Hoc: 19 Jan - 22 Mar 2012

Six Week Course: 17 May - 28 Jun 2012

\*\*Informal Ad Hoc: 12 Jul - 06 Oct 2012

Six Week Course: 27 Oct - 01 Dec 2012

Source [99i Coaching Analysis 2009 10 11 12 for AGM 2013.xls]

\* Switched from Thursday nights to Thursday lunchtimes as an experiment

\*\* Switched from Thursday nights to Wednesday nights on 19 Sep 2012 as an attempt to accommodate other players

These figures show a welcome increase in interest in squash over the year (as mentioned earlier). However it was again noticeable how few experienced players took up the offer of squash coaching, and the meeting wanted it recorded that **we welcome any ideas on why this is** - considering what a bargain the coaching is.

One disappointment in particular in this year was that **9** of the **12** total beginners, and **4** of the **8** new novices didn't carry on playing. This matter was discussed thoroughly earlier and recorded in Section 3iii).

Coaching Attendees listed as always at:

[http://theupsclub.co.uk/upsdowns/sq\\_coaching\\_previous\\_courses\\_photos.htm](http://theupsclub.co.uk/upsdowns/sq_coaching_previous_courses_photos.htm)

### 3 (v) Matches / Doubles Night / Fun Nights

No matches or doubles sessions were organised or played in 2012.

Thank you to Harry Parkes our 'Club Captain' for his kind contribution over the year. Harry kindly organised a trip to the World Series at Queens Club, London on **4<sup>th</sup> January 2012**. A few of us went along on a very cold night and enjoyed some great squash! He also volunteered his kind help throughout the year by helping players improve their game.

We held two 'Club Fun Nights' at our court on **20<sup>th</sup> April 2012** and on **17<sup>th</sup> October 2012**. The first was organised

 The UPS Club  
50Ups Squash Club  
pH Bar

**Come along to our FREE Fun Night  
for players of all levels**

**Wednesday 17 October  
6-7pm at the squash court**

**'SQUASH CLUB NIGHT'**

- including coaching tips
- squash practice routines
- squash fitness training
- friendly games for everyone



**For more information please contact:**  
**Chris Bunton@icr.ac.uk (Coaching Org. x 4257)**  
**Harry Parkes@icr.ac.uk (Club Captain x 713746)**  
**Steve Edwards (edwards@skellers.co.uk Chairman)**

<http://theupsclub.co.uk/upsdowns/squash.htm>

by Colin Robinson with help from Chris Bunton and was in the form of a tournament for the Football Section. The kind feedback from Colin was that the “tournament was a resounding success with all parties having a good time”. Full minute in squash hard copy archive regarding the health and safety requirements.

The second in **October** was run by our coach Ronnie for all club members, and was free for attendees. The Club paid him £33 for his kind services.

We tried to run a **Club Night** on **08 Dec 2011**, but there was insufficient interest, so we ran a supervised **Practice Session** with 2 new coaches on **15 December 2011** instead.

David Lloyd - no trips this year.

No Open Day in 2012 - Smithers Tea Party instead.

We will continue to advertise these social events by email to ICR and RMH and also on the Ups Club web site, and we are always looking for people to help out with the organisation.

### 3 (vi) Racquet Purchase / Loan Scheme / Squash Balls / 2012

3 racquets in our stock from previous period (value £90.00) (cost £89.99)

6 racquets bought in period (value £182.00) (cost £182.00)

3 racquets sold (value £105.00) (cost £104.99)

6 surplus stock carried forward on year (value £167) (cost £167)

Specific records of 9 racquets detailed above:

1 x Prokennex Lite Destiny PWP 05.02.11 RRP £59.99: Paid £25 Sell £25 - Sold Tim Graham 18.01.12 [**Banked 2012**]  
 1 x Wilson HyperHammer 120 (new m. run) PWP 09.07.11 RRP £110.50: Paid £39.99 Sell £40 - Sold Neil Jerome 28.02.12 [**Banked 2012**]  
 1 x Wilson HyperHammer 120 (new run) PWP 19.05.12 RRP £110.50: Paid £40 Sell £40 - Sold Tim Graham 21.09.12 [**Banked 2013**]

1 x Prokennex Lite Destiny PWP 05.02.11 RRP £59.99: Paid £25 Sell £25  
 1 x Prokennex Destiny SuperLite (130g) PWP 19.05.12 RRP £79.99: Paid £30 Sell £30  
 1 x Prokennex Destiny (Weight NK) PWP 19.05.12 RRP £49.99: Paid £24 Sell £24  
 1 x Prokennex Destiny (Weight NK) PWP 19.05.12 RRP £49.99: Paid £24 Sell £24  
 1 x Prokennex Destiny (Weight NK) PWP 19.05.12 RRP £49.99: Paid £24 Sell £24  
 1 x Wilson HyperHammer 120 (new run) PWP 19.05.12 RRP £110.50: Paid £40 Sell £40

Some of the racquets sold in 2011 were banked in 2012 - these were

1 x Prokennex Lite Destiny PWP 11.01.10 RRP £59.99: Paid £25 Sell £25 - Sold to Neil Jerome 01.02.11 £25.00 01.02.11 [**Banked 2012**]  
 1 x Prokennex Lite Destiny PWP 09.10.10 RRP £59.99: Paid £25 Sell £25 - Sold to James D'Arcy 20.04.11 £25.00 20.04.11 [**Banked 2012**]  
 1 x Wilson HyperHammer 120 PWP 05.02.11 RRP £110.50: Paid £39.99 Sell £40 - Sold to John Marshall 15.07.11 £40 15.07.11 [**Banked 2012**]  
 1 x Prokennex Lite Destiny PWP 05.02.11 RRP £59.99: Paid £25 Sell £25 - Sold Sarah Oliphant 29.07.11 £25 29.07.11 [**Banked 2012**]  
 1 x Wilson HyperHammer 120 PWP 05.02.11 RRP £110.50: Paid £39.99 Sell £40 - John Marshall for Thash Nizar 21.09.11 £40 21.09.11 [**Banked 2012**]  
 1 x Prokennex Lite Destiny PWP 05.02.11 RRP £59.99: Paid £25 Sell £25 - Sold Tom Bland 26.10.11 £25 26.10.11 [**Banked 2012**]

The 2012 accounts will show banking therefore of £180.00 + £65.00 = **£245.00**

The racquet sold in Sep 2012 will show in the 2013 accounts

Squash Ball revenue and stock levels for **2011** were not available to report at the Aug 2012 AGM. The table below details the 8 balls **sold in 2011** that are logged in the 2012 accounts = £20.00

16.10.09	Gratis from I	1 Pro ball: Cost 'Gratis': Doub	Batch 9202 -No charg	Sandra Edwards	Unknown buyer by	Jan 2011 via	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
16.10.09	Gratis from I	1 Pro ball: Cost 'Gratis': Doub	Batch 9202 -No charg	Sandra Edwards	Unknown buyer by	Jan 2011 via	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
16.10.09	Gratis from I	1 Pro ball: Cost 'Gratis': Doub	Batch 9202 -No charg	Sandra Edwards	Tom Buist	20 Apr 2011\	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
16.10.09	Gratis from I	1 Pro ball: Cost 'Gratis': Doub	Batch 9202 -No charg	Sandra Edwards	James D'Arcy	20 Apr 2011\	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
15.05.10	Steve (PWP)	1 Pro ball: Cost £1.83: Doub	Re-imbursed - chequ	Sandra Edwards	James D'Arcy	20 Apr 2011	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
15.05.10	Steve (PWP)	1 Pro ball: Cost £1.83: Doub	Re-imbursed - chequ	Sandra Edwards	Unknown buyer by	20 Apr 2011	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
15.05.10	Steve (PWP)	1 Comp ball: Cost £1.91: Sing	Re-imbursed - chequ	Sandra Edwards	Neil Jerome	01.02.11 - Sa	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details
15.05.10	Steve (PWP)	1 Comp ball: Cost £1.91: Sing	Re-imbursed - chequ	Sandra Edwards	Unknown buyer by	Apr 2011 via	£2.50	Cash (Rec	Banking with Jon 31.05.12. Details

With regard squash balls in stock the 2013 accounts should show:

2 x double yellow (Sold Sandra 2012) - Banked with Harry 07.06.13 (£5)

3 x double yellow + 1 single yellow (Sold Mark pre Jul 2012) (£10)

Surplus unsold stock 4 x DY, 4 x SY, 2 x Progress (value £25)

As squash ball sales have been so slow since the last batch of balls was bought in May 2010, there was proposal from Steve & Mark to discontinue the squash ball sales service. This was carried unanimously. Notice, including the web, will be amended accordingly and it was agreed that committee members can still sell balls on an *ad hoc* basis if they so wish. **Action: Steve has changed website.**

There was a proposal from Ravi that perhaps we could have more contacts onsite for a loan racquet. The proposal was unanimously carried and **Ravi kindly volunteered** to hold half of the loan stock. **Action: Tom and Steve to implement.**

*[Outside Reporting Period: Tom Buist kindly took on racquet sales and the loan racquet scheme on 19 July 2013 from Sandra Edwards. Sandra had been in charge of sales and loans since October 2008, and was thanked by email on behalf of the committee for her kind efforts on 21 July 2013]*

*[Post Meeting Note: There had been a proposal from Steve (by email 25 May 2013) to write off the loan racquet **Unsquashable Titanium 165g** which had been missing since **2009**. Unfortunately this matter was overlooked at the meeting, so based on Chairman's Action, this proposal is carried based on the committee notification of **May 2013**. Likewise writing-off the loan racquet **Prince - Left in Court Xmas 2011 (wt. unknown)** which had been missing since **2012**]*  
**Action: Steve to amend records - Done.**

### 3 (vii) **Stickers Sales 2012**

'Thank you's' are extended on behalf of all the squash members to the following sticker vendors

Sandra Edwards (Finished Jul 2013)  
Harry Parkes  
Andy Cole  
Stewart Northcott  
Hiran Jayatilake (Started Aug 2012)  
Tom Buist (Started Jul 2013)

We were advised at the AGM last year (02.08.12) that the pH Bar no longer sells stickers, this was confirmed again today.

Reminder that Harry will **supply 2 sheet of stickers maximum** - payment up front if possible.

It was reported that some people had found difficulty finding sticker vendors - Mark and Ravi therefore kindly volunteered to be sticker sellers.

### 3 (viii) **Other Meetings in Year and Other Matters:**

- **Fire Inspection.**

Kindly advised by Harry (12.03.12) that the court had received a 'Fire Inspection' by an RMH representative sometime between 06-10 March 2012. There has been no further comms about this.

- **Committee Members Leaving.**

- James D'Arcy left the committee (Mar 2007 - Mar 2012). James was thanked by Steve by email on behalf of the committee on 01.04.12.
- Jon Gear (Feb 2005 - June 2012) expressed his wish to stand down as Treasurer (Nov 2006 - June 2012) at last year's AGM. He was thanked on behalf of everyone by email from Mark



Sydenham 13.06.12 (copy in archive). Also thanked in person at [Accounts Meeting of 28.06.12](#) (VGM).

- Louise Johns (Jan 1999 - Jul 2012) was thanked on behalf of everyone by email by Steve on 12.07.12 (copy in archive). Louise has given amazing help and support to the Squash Club over the years - always the first to get stuck in and help out. Her enthusiasm for the club will be sadly missed.
- Mike swan left the ICR at the end of May 2012.
- **Committee Meetings.**
  - No formal meetings were held apart from the AGM on 02 August 2012, but business was conducted by email.
  - [Committee NewsLetter June 2012](#) - emailed 04 June 2012 with various news and proposals. This was written up as [VGM 28 June 2012](#).
- **Snagging Around Squash Court After New CMP Building Completion.**

Wrote to Don Taylor (RMH Facilities) on 23.08.12 about damaged/removed squash paving stones as part of CMP build + unwanted soil dumped along side of court. Kindly remedied by Elizabeth Smith (Medicinq/Osborne), Ted Rogers (HealthCare Capital Projects) in October 2012.
- **New Bank Account Mandates.**

Update signatories on the Lloyds TSB mandate - done Harry November 2012.  
Santander account - confirmation of form needed. **Action: Steve and Harry to attend**
- **Accidents and Injuries.**

As a consequence of taking out insurance with Perkins Slade we are required to notify them of all accidents and injuries. The first step is for members to notify a member of the Squash Committee and then their respective employers as per policy.

During the reporting period there were no such event reported.
- **UPS Club 50th Anniversary.**

See [Squash NewsLetter 04 June 2012](#). Nothing came of this, so Steve took Chairman's Action and offered free racquet regripping service to give something back to members
- **Planned Maintenance - Carried over from 2011.**
  - Two/three floor boards need fixing
  - Front wall is scheduled to be painted
  - Exterior door scheduled to be painted**Action: Steve to organise**
- **Club Tee Shirts:**

This is carried over from 2008 AGM.

4. **Accounts 2012:** These were kindly presented by Harry (Balance sheet).

- Included explanation of accounts to [April 2012](#)
- Included explanation of 'outstanding revenue' after handover Jon Gear
- Thanks to Jon who handed over in August 2012
- Included 2 sheet of stickers maximum - payment up front if possible

Summary: Quite a good year. Expenditure on Mitsubishi Air Con noted. Next year should have very little expenditure for the 1<sup>st</sup> time in a long time. Unanimous agreement to retain current charging & pricing structure.

Harry was thanked for his work as Treasurer and for sorting out the accounts based on the minimal handover.

5. **Election of officers**

The current officers standing again are:

Steve Edwards as Chairman

Mark Sydenham as Secretary

Harry Parkes as Treasurer

Membership Secretary - Chris Bunton

Club Captain - Harry Parkes

All as Ordinary Members (OM)

Sandra Edwards

Chris Stott

Simon Doran

Sara Dobbins (left May 2012)

Andy Cole

Tom Buist

Stewart Northcott

Marco Borri

Hiran Jayatilake

Bronwen Shaw

Tom Bland

Ravi Punwani - new member

Proposed by: Harry Parkes

Seconded by: Mark Sydenham

Honorary Members

Maggie Flower

Bob Ott

6. **AOB**

There was one matter.

Chairman proposed Honorary Squash Membership to a long standing member (name withheld for the moment) and also submission of application for our coach to become an Associate Member of the Ups Club (fees to be paid by Squash Club). The proposal was carried unanimously. **Action: Steve to organise**

The meeting offered thanks to Steve on behalf of the members for the work he does for the club. Steve thanked the committee in return for the great work and support they provide to members. The meeting was closed at 7pm (started 6pm) and then the awards were made.

**History on Squash Charges:**

**Lights:**

1976 - 1982 £?.?? for 40min

1982 - 1988 £0.40 for 40min

1988 - 1998 £0.50 for 40min

1998 - 2009 (June) £1.00 for 40min

2009 July - present £2.00 for 40min

**Stickers:**

1976 - 1984 £?.?? per sticker (but 20p from memory)

1984 - 1993 £0.30 per sticker

1993 - present £0.50 per sticker

**General:**

1993 Agreed to keep stickers at 50p

1993 Agreed to raise lights to £1.00 (Ratified in 1994 and then implemented in Mar/Apr 1998).

2009 At AGM 21 May 2009 it was agreed unanimously to raise the sticker fee from 50p to £1.00 at anytime in the future if deemed appropriate ([see minutes for detail](#)).

## AWARDS

**2012** - No award anymore for 'most courts booked' by a player in the year, but this out of interest was achieved by overwhelmingly by Mark Sydenham with **34** bookings (highest last year 31).

### Mike Chow Cup for Best League Improver 2012

[http://theupsclub.co.uk/upsdowns/sq\\_mike\\_chow.htm](http://theupsclub.co.uk/upsdowns/sq_mike_chow.htm)

The decision was considered by the Squash Committee (October 2013) and the winner was agreed by a majority vote from the Committee members (7 responders).

The Cup is awarded to **Colin Robinson** who started off in division 4 of 6 in December 2011, ending up in division 4 of 9 at the end of the full assessment period (Dec 2011 - Nov 2012).



**Colin** receives a cash award of £40.00 and an engraved plaque to keep (at a later date).

There were 2 others who had strong consideration for the prize from the committee - Tim Graham and Stewart Northcott. The committee acknowledge

the improvement these players have also made over the assessment period.



Colin Robinson 'Best Improver 2012'

### Most League Games Played 2012 (Introduced for year 1997-98)

The calculation for this prize is the number of league games played vs. the number playable.

This year's qualification was **retained at 100% + Those Missing Just a Single Match** after Committee notification (16 Oct 2013).

As usual there were 10 leagues in the year, 6 leagues had to be played to qualify.

\*\* Four players achieved the maximum 100% play rate compared to 7 last year.

Four players played all bar 1 of their matches - see table below for prize awards.

1 <sup>st</sup>	Steve Edwards	100.0%	(39M 10L) *	£15 cash/stickers
Joint 2 <sup>nd</sup>	Bronwen Shaw	100.0%	(32M 10L)	£10 cash/stickers
Joint 2 <sup>nd</sup>	Mark Sydenham	100.0%	(31M 8L)	£10 cash/stickers **
Joint 2 <sup>nd</sup>	Sandra Edwards	100.0%	(24M 8L)	£10 cash/stickers
Joint 5 <sup>th</sup>	Harry Parkes	96.67%	(37/38M 10L)	£8 cash/stickers
Joint 5 <sup>th</sup>	Colin Robinson	96.67%	(33/34M 10L)	£8 cash/stickers
Joint 5 <sup>th</sup>	Tom Bland	96.67%	(31/32M 10L)	£8 cash/stickers
Joint 5 <sup>th</sup>	Neil Jerome	96.30%	(28/29M 9L)	£8 cash/stickers

Total prizes = £77 (Up £2 on 2011)

\* Higher award either because more matches played or only player to play in all leagues

**M** = Matches played in **L** = No. of Leagues for consideration period

\*\* Corrected from 96.88% after transcription found at AGM today. Apologies conveyed in person and subsequently by email. Corrected prize sent by email.

### Overall Summary - League Games Played (Total Actual/Possible):

2004 - 2005: 60.3% (853/1415)

2005 - 2006: 76.3% (803/1052)

2006 - 2007: 84.4% (947/1128)

2007 - 2008: 83.3% (1145/1374)

2008 - 2009: 67.4% (967/1434)  
2009 - 2010: 68.8% (855/1242)  
2010 - 2011: 84.9% (851/1002)  
2011 - 2012: 76.9% (810/1054)

## APPENDIX

### Maintenance & Misc. Costs:

Main part to follow (Steve 20.10.13)

- **Air Con (Trembath TSC 15) - Decommissioned Nov 2011 (see AGM 2011 Minutes)**
  - Also a brief summary below in "New Air Con / Dehumidifier" section - Mitsubishi System fitted 20-22 March 2012.
- **New Air Con / Dehumidifier Discussions with Tech Services first started in 2006.**

**Summary to date in AGM Minutes 2010 - [Appendix 3](#) and 2011 - Appendix**

  - 19.10.11: Emailed Dave about TSC15 and asking to continue discussions on New Mitsubishi units.
  - 22.11.11: TSC15 declared unserviceable. Officers advised  
" Dear Dave, Just a short line further to our phone chat this afternoon to say thank you for relaying the news that in your opinion the current TSC15 squash dehumidifier has **become unserviceable** as it is blowing fuses and the hardware inside is passed economic repair. I'm just copying in the officers of the squash club for their information, and will shortly circulate to the remaining committee members to see if they are in agreement to sanction a replacement system based on the quotes Kevin has kindly provided. Kind regards, Steve"
  - 28.11.11: Wrote to Dave and Kevin to restart negotiations on purchase as actioned at AGM 12.05.11
  - 15.12.11: Site Meeting: Dave Kevin Mark Steve (Harry later) - details in **AGM 2011 minutes**.
  - 23.12.11: New quote from Dave by email.  
"Hi Steave, As discuss from are last meeting cost for two 7.5 kw air con per unit **£3960.00 +vat**. This includes all materials and cages for protection all in stock many thanks dave"
  - 02.01.12: Checking Quote  
Dear Dave, cc Mark, Harry, Sandra, Jon, Chris  
Thanks very much for kindly sending this quote through so quickly.  
Can I just check that the following arrangements we agreed on the 15th of December will also apply:
    - single controller provided for both units can be locked for essential settings to stop tampering.
    - controller to me mounted on balcony or near wooden control box (to be decided).
    - continuous operation will be adopted during daylight hours with units on timer - coming on at approx 10:00 hrs and off at approx 20:00 .
    - siting of 2 internal blowers towards left hand side, and as high as possible so air can't be felt (as per schematic provided Steve at meeting 15.12.11)
    - internal blower vents to be fixed at angle to prevent air flow being felt by players.
    - metal protection cages for internal blowers to protect from squash ball damage.
    - security cages for external inverters for theft prevention - require confirmation please if these are what are referenced in quote provided 23.12.11
    - parts warranty is 3 years as Tech is a recognised fitter. One year labour costs guaranteed.You also kindly advised that an estimation of an average power consumption would be made available for the 2 x 7.5KW units in continuous operation.  
I look forward to hearing back from you on these matters so that I can relay the revised quote to the squash committee for their consideration.  
Thanks again for your kind help, Cheers, Steve
  - 03.01.12: Response form Dave  
They both need a hard controller but we can control both units far a switch relay. So it is possible. Sent from my iPad
  - 06.01.12: Asked Dave for more info on metal protection cages and committee member has asked where water vapour drains to.& asking for power consumption.
  - 12.01.12: Dave said he would reply when back from Scotland
  - 18.01.12: "yes the meatal protection for out side is a standard as over the site but inside will be manufactured as kev quoted (like what protect your lights). power consumption still haven't got info will get tomorrow many thanks dave"
  - 02.02.12: Dear Dave, Thanks for the kind confirmation yesterday that the price quoted is for the 2 units plus cages and installation etc. I think I got the VAT calc wrong in my last email, so I think the total is: £3,960.00 + £792.00 (VAT) = **£4,752.00**. I hope to get back to you soon with an answer. Cheers, Steve
  - 05.02.12: Final spec to committee for approval [12h Air Con Mitsubishi Final Spec to Committee 05.02.12.doc]
  - 07.02.12: Committee chivy
  - 12.02.12: Committee sanctioned - 8 replies in favour  
Details at [http://theupsclub.co.uk/upsdowns/ sq\\_vgm\\_20120212.htm](http://theupsclub.co.uk/upsdowns/ sq_vgm_20120212.htm)
  - 12.02.12: Order to Dave by email [12o Provisional Order to Dave Douse 12.02.12.doc]
  - 13.02.12: Order acknowledged by Dave
  - 15.02.12: Water drip reminder to Dave
  - 01.03.12: Spoke to Dave - Provisional installation week beginning 19.03.12
  - 16.03.12: Spoke with Dave - Pencilled 20/21 March

- 19.03.12: Notified committee install date agreed as 20.03.12
- 20.03.12: Installation 20-22 March 2012
- 22.03.12: Snagging list discussed Steve Harry Dave Kevin on site  
12 page document of subsequent matters up to 13.09.12  
**[13 Installation Mitsubishi Air Con Details Post 20-22 March 2012.doc]**
- 18.04.12: Called Dave he said fuse was not problem. Both units when starting draw too much current. Dave will need to fit higher rated armour cable. He will order and advise of installation. Informed Mark, Harry Sandra - my email had to be resent on 20.04.12 as failed to leave Imperial server on 18.04.12. Dave left one of the units running - noted by Sandra and was sufficiently warm on court. Advised Mark, Harry & Sandra that I had made extensive checks that there was sufficient power in the existing circuit!
- 08.05.12: Call from Dave (approx 11:00 hrs) to say he was fitting wire - taking the power from the **Quartzray Heaters**. I agreed he could do so. Advised Dave that the Quartzray's worked off the money meter. Dave said he was putting new fuses in, so this would be fine.
- 08.05.12: As of this date the **Quartzray Halogen Heaters** (fitted in 1995 cost £1779.77, with power upgrade Feb 1996 from 30A to 60A - cost £1455.82) are no longer operable. Dave said they wouldn't be needed in the winter.
- 03.08.12: **Mini-service** kindly conducted by Dave. Dust filters (and can keep any coins !). Thanked Dave for his kind offer
- 22.08.12: Dave and Kevin made a **modification to the air flow** as some members felt the cold air was blowing down onto the court too much. Air has now been sent upwards and sideways.
- 13.09.12: Covered (payment and snagging) in document in bullet point 22.03.12 **for the moment**.
- 26.09.12: **Cleaned air filters** on both units. Approx 1-2mm of dust. Total time 20 mins
- 16.10.12: Asked Dave and Kevin for some help to set the new units into heating '**winter mode**'.
- 16.10.12: Also advised Dave & Kevin that the **fan in the inside blower** nearest the RMH was **noisy** in cooling mode.
- 17.10.12: Kind reply from Dave to say happy to help.
- 17.10.12: Advised Dave that Harry has kindly made a start on the 'winter mode' process and temperature went up from 12.3 to 16.5°C. No subsequent problems (except one report on 01.11.12 1<sup>st</sup> coaching group thought court was cold at 5.30pm.
- 17.10.12: Started an idiots guide to programming the units [**18 Mitsubishi Remote Control Operation Crib Notes 18.10.12.doc**] with photos taken 27.09.12.
- 25.10.12: Email from Dave to say fan noise we reported on 16.10.12 was not evident. Email back to Dave to say thank you for checking things out, and to say we'll keep an eye on it.
- 25.10.12: Changed Mitsubishi units from **summer** (cooling) to **winter** (heating) settings as part of Tech visit.
- 10.12.12: **Winter** (heating) setting - raised temp from 18 to 19C because heating insufficient.
- 14.12.12: **Winter** (heating) setting - raised fan speeds to increase heat circulation as per Mark's kind suggestion.  
*[Outside reporting period]*

The total bill for coin meter costs for 2012 year was **£4,752.00**

- **New Coin Meter: Problems with EDR Muller unit in 2010.**

New Meter Supplied by **Leisure Controls International (LCI)**

- 22.03.12: Meter developed 1<sup>st</sup> problem. Reset on 25.03.12 (Steve)  
Shortly after Mitsubishi air con system installed, meter stopped accepting £1 coins. Had been on over-ride during the air con installation, so maybe the fault is to do with this. Reset meter.
- 25.03.12: Attended meter and all OK. Checked programme settings. Changed clock setting No. 62 to 00:00 as real time clock is not working anyway - see Oct 2010 entry.

The total bill for coin meter costs for 2012 year was **£0.00**

- **KeyLex - Digital Code Entry Lock**

02.06.12: Noticed that KeyLex Digital Entry Lock was faulty. Stripped down and noted cogs were completely stripped. Left on free-flow.

27.08.12: Fitted loan KeyLex Lock from Relcross Ltd

21.10.12: Fitted our repaired KeyLex lock - all working fine.

23.10.12: Sent KeyLex loan back to Relcross. Total cost of repairs and postage was **£84.48**.

The total bill for KeyLex Lock repair costs for 2012 year was **£84.48**

- **General Works & Working Party**

13.05.12: Full 'Spring Clean' swept entire court, cleaning out mats. Hoovered wooden floor.

21.05.12: Fixed court door latch - it had been sticking and some players had been stuck on court !

02.06.12: Glued down loose floor tile

23.08.12: Noticed side path paving stones damaged, soil on air bricks, rubble on quadrant. Reported to Don Taylor who kindly advised a contact at Osbornes - Elizabeth Smith. Elizabeth kindly organised the path to be fixed, removed unwanted soil and planted shrubs on quadrant. Thanked Elizabeth on 05.09.12 for uncovering vents and again on 10.10.12 for new paving and planting of shrubs in quadrant. *[PS have not advised that shrubs had wilted planting and remained so after 1 month in ground]*

27.08.12: Cleaned drain that was giving a problem on 08.10.11

25.11.12: Ups Club web site banner to outside side wall for Ups Christmas Fayre.

2The total bill for General Maintenance costs for 2012 year was **£0.00**

- **Wooden Floor Washing**

- Not done in 2012
- **First Aid Kit:**
  - 05.08.12: Bought replacement cool packs (Boots) - Deep Freeze Patches. Cost **£5.95**.
  - 25.11.12: Cool packs to first aid kit.

The total bill for First Aid costs for 2012 year was **£5.95**
- **Goggles - Safety**
  - Nothing to report in 2012, except AGM 31.10.13 noted loss of some goggles from box
- **'Gardening'**
  - 02.06.12: Strimmed entire area it was like a jungle since CMB Building was started. Round-up weed killer to underneath Mitsubishi fans
  - 27.08.12: Strimmed whole area. Grass very high as this area is still not back in RMH hands. Cleaned drain that was giving a problem on a problem on 08.10.11 (General Works)
- **Engraving Costs**
  - Cup and Plaque for 2012 AGM. Peter Gerrard Cheam. **£xxx** details to follow
  - 1 Plaque for 'Best Improvers' 2012 = **£xxx**.
  - Engraving plaque & Mike Chow Cup **£xxxx**.

The total bill for engraving costs for 2012 year was **£to follow**
- **Leaving Present Expenditure**
  - James D'Arcy left the committee in March 2012 (Joined Mar 2007) and was thanked for his kind contribution by Steve by email on behalf of committee on 01.04.12 - no club funds used.
  - Mike Swan left the ICR at the end of May 2012 - no club funds used.
  - Louise Johns sadly resigned her post in Jul 2012 having served on the committee for 13 years (Jan 1999) and was thanked on behalf of everyone by email by Steve on 12.07.12 (copy in archive). Louise has given amazing help and support to the Squash Club over the years - always the first to get stuck in and help out. Her enthusiasm for the club will be sadly missed - no club funds used.
  - Jon Gear stood down from the committee in Aug 2012 (Joined Feb 2005) having been Treasurer (Nov 2006 - June 2012). He was thanked on behalf of everyone by email from Mark Sydenham 13.06.12 (copy in archive). Also thanked in person at Accounts Meeting of 28.06.12, and again at 02 August 2012 AGM by all present. No club funds used.

The total bill for present costs for 2012 year was **£0.00**