

**The Ups Club and pH bar
Royal Marsden NHS Trust, Sutton, Surrey**

Constitution and Rules

Contents

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December 2008.

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Appendix1 Affiliated Organisations

1.0 Name and Address

The name and address of the Club shall be The Ups Club and pH bar, Royal Marsden NHS Foundation Trust, Downs Road, Sutton, Surrey (hereinafter referred to as The Club).

2.0 The Club

The Club shall be a members' club composed of Two Constituent Clubs, The Ups Club, which will provide Sporting Facilities to Staff of the Institute of Cancer Research and Royal Marsden NHS Trust and the 'pH bar', which will provide a Bar and Social Facilities to Staff of the same organisations.

3.0 Mission statement

On behalf of the Royal Marsden Hospital Foundation Trust and the Institute of Cancer Research, the Ups Club aims to provide affordable, accessible sport and leisure facilities for its members regardless of background. With both the physical and mental well being of the staff uppermost in mind, the club runs a diverse number of sporting activities to provide this service.

The club aims to remove any barriers to participation in sport through the on-site provision of a subsidised swimming pool, squash court, tennis court and other sports facilities. The club promotes sport as a great way to meet people, keep fit, socialise, relax and reduce stress levels. Coaching is available for some activities, notably Squash to facilitate the thriving squash leagues.

The pH bar is fully committed to being a responsible drinks retailer, and as such will not serve alcohol to those under age, nor to those intoxicated. Low-prices for soft drinks are maintained, and low alcohol lager is always available. The bar is further committed to fitting in with its surroundings. This includes being mindful of residents in the local area and especially patients in the nearby wards.

Social groups are free to use the bar as a meeting area. Currently this provides a common room for the students and a relaxed space for the reading group. No group is to be discriminated against for any reason. As the bar is run solely by volunteers it also promotes a community activity of its own. The social activities of the club are to strengthen the sense of belonging across both the London and Sutton campuses by providing a number of events throughout the year for which transport to and from the club is provided.

The Club aims to improve community use of the hall locally and make more use of it for RMH/ICR business, as it is one of the largest rooms available to both institutions. The swimming pool through the honorary and associate membership scheme is already an invaluable asset to many retired and former employees who have remained in the area.

The club therefore has a role in the wider community and within both RMH/ICR to provide a sense of social community and is an invaluable enhancement to our working lives.

4.0 Licence

The pH bar must hold a clubs premises certificate, issued by the London Borough of Sutton under the Licensing Act of 2003, Section 12 part A. For the purposes of licensable activities, the pH Bar holds a Clubs Premises Certificate (05/01643/LACPC) issued by the London Borough of Sutton under its historic identity of the Downs Club

5.0 Operation of the Club

The Club shall be managed by a Management Committee whose composition is outlined in Section 13.

6.0 Liability of Members and Management Committee

Liability which is not covered by insurance, shall be invested jointly in all Corporate members of the Club. Except in the case of joint criminal activity or joint gross negligence, members of the Management Committee shall have no greater financial liability than is incurred by their own individual membership of the Club. The Club shall take out full insurance against damage to Buildings and against third party liability.

7.0 Membership

7.1 Admission to Membership of the Ups Club and pH bar.
Supply of alcohol for any purpose is made to club members and their guests only. See Licence certificate placed in bar.

7.2 Application for Membership

Every member of staff employed by the ICR and RMH is automatically a Corporate Member. Applications for an Associate Member shall apply in writing to the Membership Secretary who shall, if the applicant fulfils the criteria, allow the candidate membership.

7.3 Grades of Membership

7.3.1 Corporate Members

All persons of not less than 16 years who are members of staff or approved students of the Royal Marsden NHS Trust and Institute of Cancer Research or who are members of the Governing bodies of either organisation are eligible for Corporate Membership with voting rights as set out below.

7.3.2 Associate Members

The following are eligible to apply for Associate Membership with no voting rights:

- i. Members of staff and approved students of the affiliated organisations listed in Appendix I.
- ii. Retired staff of RMH and ICR only

7.3.3 Honorary Members

Honorary Membership is free and normally for life, with no voting rights. Honorary Members may be elected at the discretion of the Management Committee. Nominations for admission Honorary Membership should be proposed and seconded by a current Corporate member. Admittance of an Honorary Member must be recorded in the minutes of the Management Committee proceedings.

7.3.4 Family Members

- i. The partners and children over 16 years of age of Corporate members of The Club may join on application and following approval by the Membership Secretary.
- ii. The partners of Honorary Members of the Club shall be entitled to Honorary Family membership. Their children over 16 years of age may also join at an appropriate fee not exceeding that payable by Family members of Corporate members of the club.

7.4 Membership of the swimming pool section

- 7.4.1 Those corporate members, associate members and family members who wish to make use of the swimming pool must pay a separate fee and sign the waiver on an annual basis. Membership of the swimming pool section runs from 1 year from 1st payment.

7.5 Period of Membership

Corporate membership runs continuously throughout employment. However, Associate and family membership runs for 1 year and can be re-applied for at any time. Individual associate and family members must re-apply for membership every year.

7.6 Privileges of Membership

- 7.6.1 All Associate, Corporate and Honorary members shall be entitled to use the bar during all normal opening periods, and to attend social functions, with one guest.
- 7.6.2 All Ups Club members shall be entitled to use the Sports Facilities.

8.0 Subscription

- 8.1 Annual subscriptions may be required from Corporate and Associate Members, after a period of notification.
- 8.2 The amount of such subscription (which may be different for Corporate and Associate Members) shall be determined by the Management Committee annually at their first meeting in the Club's financial year.
- 8.3 The subscriptions due for the period up until 31st March, if any, will be payable in full. The Management Committee shall have the power, in special circumstances, to vary the amount of the subscription or the method of payment.
- 8.4 The Management Committee is authorised to charge a fee for guests.

9.0 Affiliated Organisations

- 9.1 Organisations listed in Appendix I shall be known as affiliated organisations. Staff or members of such organisations shall be able to join as Associate Members on application and approval by the Membership Secretary.
- 9.2 The Management Committee shall have the power to admit as affiliated organisations other organisations whose objects are similar or complementary to or associated with, the Institute of Cancer Research, The Royal Marsden NHS Trust, or affiliated organisations listed in Appendix I. The names of these organisations shall be approved and recorded at the next Annual General Meeting.
- 9.3 Affiliated status granted at the discretion of the Management Committee and approved by the A.G.M, may be subject to review.

10.0 Guests

- 10.1 Bona fide members of the Ups Club may entertain one guest at any one time in the pH bar
- 10.2 Guests and the member accompanying them shall be required to show ID and sign their names in the book kept for that purpose upon entry to the pH bar.
- 10.3 Members are responsible for their guests, must remain with them on the premises and are responsible for paying any fee that may be required.
- 10.4 The Management Committee shall have the power to make bye-laws to regulate the introduction of guests to the pH bar.

11.0 Visitors

Under the authority and permission of the Management Committee members of the visiting organisations hereunder set out may be permitted to use The Ups Club premises and to purchase and consume intoxicating liquor subject to it being understood that the officers of the pH bar retain proper control of the premises and the activity within the Constitution and Rules and legal requirements. All visitors must, upon entry to the premises, be recorded by the person responsible for the group in the book provided.

- i. Sports teams and their supporters.
- ii. Scientific and professional meetings held in connection with the activities of either the Royal Marsden NHS Trust or the Institute of Cancer Research.
- iii. Hospital Leagues of Friends and similar fund raising organisations.
- iv. The Institute of Cancer Research and Royal Marsden NHS Trust and affiliated organisations may on the occasion of official social functions have present representatives of their governing bodies and staff who are not members of the Club, and also their official guests.
- v. The Management Committee may permit members to hire the hall for private use, provided that a responsible named person completes the booking form and that the Constitution and Rules of The Club are adhered to.

- vi. Members of external groups using the Ups Club facilities on the occasion(s) only of their attendance at the Club provided that they are over sixteen, and are named in the external group's records or are signed in at that time by member of the group who has prior authority to do so. This authority shall be granted for the duration of the agreement to use the facilities by an officer of the Club. This concession shall not apply at other occasions or to any person who by virtue of his/her employment or any other reason is entitled to join the pH bar. Such person must either join the Ups Club or pay a guest fee as required by the regulations currently in force.

12.0 Management of The Club

- 12.1 Management of the affairs of The Club and its activities and property shall be the group responsibility of the Management Committee
- 12.2 The Management Committee may appoint such working parties, panels or other groups as are necessary to assist them in their duties.

13.0 Composition of Committee

13.1 Management Committee

- This shall consist of:
 - i. The following ex officio members:
 - Management Representative, Royal Marsden NHS Trust (Surrey)
 - Management Representative, The Institute of Cancer Research (Surrey)
 - ii. Elected Officers:
 - Chairman
 - Honorary Secretary
 - Honorary Treasurer
 - iii. Elected Special Committee Members:
 - Bar Members
 - Membership Secretary
 - Sports Member
 - Swimming Pool Member
 - Swimming Pool Administrative Member
 - Social Secretary
 - Publicity Member
 - Student Representative
 - Hall members
 - Squash Section member
 - Changing Room member
 - iv. Elected Corporate Members to represent:
 - Staff of the Institute of Cancer Research
 - Staff of the Royal Marsden NHS Trust

14.0 Appointment and Term of Office Of Ex Officio Committee Members

14.1 Ex officio members of the Institute of Cancer Research and Royal Marsden NHS Trust Management shall be nominated by the two employers and appointed with the agreement of the Management Committee and the appropriate organisation.

14.2 There shall be no fixed period of office but the appointment may be reviewed from time to time.

15.0 Nomination and Election of Management Committee Members

15.1 Nomination

15.1.1 All Corporate Members or Honorary Members otherwise entitled to Corporate Membership of The Club are eligible for nomination as an Officer and also as a Special Members of the Management Committee representing the Organisation at which they are employed or studying.

15.1.2 Nominations must be supported by not less than two Corporate Members of The Club. Such nominations with the consent of the candidate to accept nomination must be received by the Honorary Secretary of the Management Committee at the Annual General Meeting of The Club or nearest committee meeting.

15.1.3 In the case of representatives of staff of either the Institute of Cancer Research or Royal Marsden NHS Trust these representatives shall be drawn from Corporate Members of the relevant organisation.

15.1.4 No member may be elected to more than one position on the Management Committee.

15.2 Elections

15.2.1 Elections shall be carried out at the Annual General Meeting of The Club by those Corporate Members present, each member being entitled to one vote on each issue.

15.2.2 When only one candidate has been nominated for a vacancy that person will be declared elected.

15.2.3 When more than one candidate has been nominated for a vacancy, a vote shall be held at the meeting, and in the event of a tie, the result shall be decided by the Chairperson.

15.2.4 If no nomination is received for a particular vacancy, the retiring Management Committee shall make a nomination.

15.3 Terms of Office of Elected Members

15.3.1 The Chairman, Honorary Secretary, Honorary Treasurer and Bar Member shall be elected biennially.

15.3.2 All other elected members shall serve for one year.

15.3.3 All officers and elected members shall be eligible for re-election.

15.4 Casual Vacancies

- 15.4.1 If a committee member resigns during the tenure of his post, that post may be filled through co-option by such committee until the next Annual General Meeting. At the next Annual General Meeting the position will be filled in the normal manner but only for the remainder of its tenure.
- 15.4.2 The Management Committee has power to co-opt additional Corporate, Associate or Honorary members of the Club whose period of office shall be until the next Annual General Meeting or earlier at the discretion of the Management Committee.
- 15.4.3 Co-opted members shall have the right to vote unless a majority of the Management Committee determine otherwise on any particular matter.

16.0 Duties of the Elected Members of the Management Committee

16.1 Chairman

The Chairman shall direct the overall smooth running of The Club. To call Management Committee meetings as often as he/she sees fit, but not less than once every two months.

16.2 Honorary Secretary

The Honorary Secretary shall direct that The Club is managed in accordance with the Constitution and Rules. He shall conduct all the correspondence of the Club and have custody of all documents belonging to The Club. He/She shall keep full and correct Minutes of the Management Committee proceedings and ensure their circulation to the appropriate people.

16.3 Honorary Treasurer

The Honorary Treasurer shall be responsible for the financial affairs of The Club and keep the accounts. He/She shall make up the annual statement of accounts and balance sheet at the end of the financial year in conjunction with the accountants who will provide certification of The Club. He/She shall deposit all monies collected on behalf of The Club at a bank nominated by the Management Committee. He/She shall be responsible for payment of all bills incurred by The Club. He/She shall advise the Management Committee on all financial matters relating to the Club.

16.4 Special Members

16.4.1 Bar Member

The Bar Members shall ensure the smooth running of the bar. He/She shall liaise between the bar staff and Management Committee, and between members and the Management Committee on matters relating to the bar. He/She shall be responsible for organising regular stock-takes of the bar.

16.4.2 Membership Secretary

The Membership Secretary shall be responsible for keeping an up-to-date register of Associate and Honorary members. He/She shall collect all monies relating to membership and issue cards.

16.4.3 Social Secretary

The Social Secretary, in co-operation with the Bar Member, shall be responsible for promoting the social activities of The Club.

16.4.4 Sports Member

The Sports member shall co-ordinate the operation of the Sports Facilities and represent their users.

16.4.5 Other Special Members

Further Special Members may from time to time be elected by a Committee Meeting of the members and any such resolution at a Committee Meeting shall define the duties of such Special Members.

16.4.6 Representative Members

The responsibilities of the Ordinary Members are to liaise between members in their constituency and the Management Committee, putting forward suggestions and complaints from members. They shall keep members in their constituency fully informed of Management Committee proceedings and the activities of The Club.

16.4.7 Pool Member

The Pool Member is responsible for arranging repairs, maintenance and hire of the pool, liaising with the Treasurer and Committee regarding such matters and representing the Pool Users. He/She will be responsible for informing Members about specific information regarding the Pool.

17.0 Management Committee Business

- 17.1 The Management Committee shall meet at the discretion of the Chairman, but not less than once every two months.
- 17.2 The Management Committee shall determine the fees to be charged to members and guests and shall make suitable arrangements for the collection of such fees if required.
- 17.3 The quorum of the Management Committee shall be five, including an elected officer.
- 17.4 The Chair shall be taken by either the Chairman, Honorary Secretary or Honorary Treasurer.

18.0 Special Sections

Any group of members of The Club shall have the power to the Management Committee that a section be set up to promote a particular activity. The conditions for recognition of such a section shall be:

- i. That the activity is not already covered by an existing section.

- ii. That the proposal be submitted in writing together with a provisional list of officers and a provisional budget for the first year together with a draft set of rules. The budget shall include details of any contribution requested from the Management Committee and the proposed subscription payable by section members.
- iii. A recognised section shall elect a committee to manage its affairs, shall hold an Annual General Meeting, shall submit an annual report to the Management Committee, which shall include the accounts for the year ending 31st December.
- iv. The Management Committee shall approve such draft set of rules and shall have power thereafter to require any change to be made therein as may seem to it to be necessary or desirable.

19.0 Club Functions

- 19.1 When the Club bar facilities are used for social functions of The Club, a member of the Management Committee shall be nominated to be present (or delegate this to a named individual) during the function and shall take overall control and responsibility.
- 19.2 The Committee reserve the right to ask guests to sign in, and to ask members for ID as the occasion demands.

20.0 Annual General Meeting

20.1 Convening the Annual General Meeting

- 20.1.1 The Annual General Meeting of the Club shall be held in the months of May or June, 21 days after the publication of the proposed date by the Management Committee.
- 20.1.2 14 days at least before the Annual General Meeting the agenda shall be posted in The Club and in parts of the various Constituent Organisations (RMH and ICR)

20.2 Proceedings at the Annual General Meeting

At all Annual General Meetings of The Club the Chairman of the Management Committee or in his absence a member selected by the Management Committee, shall take the Chair. Every Corporate Member present shall be entitle to one vote upon every motion and in case of equality the Chairman of the Meeting shall have a second or casting vote.

20.3 Quorum

The quorum at all Annual General Meetings shall be twenty. If fifteen minutes after the time fixed for the meeting there shall not be twenty Corporate Members present then the Chairperson reserves the right to adjourn the meeting or continue with reduced numbers, depending on the agenda and items to be discussed.

20.4 Agenda

The following shall be the purposes of the Annual General Meeting.

- i. To receive any apologies for absence
- ii. To consider and approve the Minutes of the previous Annual General Meeting and any Special General Meetings held during that year.
- iii. To consider any matters arising from these Minutes.
- iv. To receive and adopt the report from the Chairman of the Management Committee.
- v. To receive and adopt the Auditors' report balance sheet and statement of accounts for the preceding year, together with the report from the Honorary Treasurer of the Management Committee.
- vi. To receive and adopt the reports from the Special Members of the Management Committee.
- vii. To appoint the Auditors for the forthcoming year.
- viii. To elect all officers and members of the Management Committee.
- ix. To consider if thought fit, adopt any resolutions which may be duly submitted to the meeting as hereinafter provided.
- x. To consider any other business arising from matters discussed at the Annual General Meeting.

20.5 Resolutions

Any Corporate Member wishing to move any resolution at the Annual General Meeting shall give notice thereof, in writing, to the Honorary Secretary not less than twenty-one days before the date of such meeting.

21.0 Special General Meetings

21.1 Convening Special General Meeting

At least fourteen days before any Special General Meeting a notice of such meeting and the agenda shall be posted in The Club and in parts of the various Constituent Organisations (RMH and ICR) and no business other than that of which notice has been so given shall be brought forward at such meetings.

21.2 Proceedings at Special General Meetings

At all Special General Meetings of The Club the Chairman of the Management Committee and in his absence a Member selected by the Management Committee, shall take the Chair. Every Corporate Member present shall be entitled to one vote upon every motion and in case of equality the Chairman of the Meeting shall have a second or casting vote.

21.3 Quorum

The quorum at all Special General Meetings shall be twenty. If fifteen minutes after the time fixed for the meeting there shall not be twenty Corporate Members

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present then the Chairperson reserves the right to adjourn the meeting or continue with reduced numbers, depending on the agenda and items to be discussed.

22.0 Amendments to the Constitution and Rules

The Constitution and Rules can be amended at a General Meeting and in order to be approved, a proposed amendment requires the support of two-thirds of those Corporate Members present and voting.

23.0 Finance

23.1 Club Funds

23.1.1 The funds of The Club shall be derived from:

- i. Surplus of income over expenditure
- ii. The fund raising activities of the Club
- iii. Subscriptions received from Corporate and Associate Members and fees charged to members and guests.
- iv. Such fees as may be paid to the Club under contracts with the Institute of Cancer Research and Royal Marsden NHS Trust to provide sporting facilities to Staff and by the Institute of Cancer Research to provide Common Room Facilities to members of staff.
- v. Any other donations/grants from organisations or individuals deemed appropriate by the committee.

23.2 Financial Year

The financial year of The Club shall end on the thirty-first day of December in each year to which day the accounts of The Club shall be balanced.

23.3 Accounts

The accounts shall, as soon as practicable after the end of the financial year, be certificated by a firm of Chartered Accountants who shall be appointed at each Annual General Meeting and no partner of which firm shall be a member of The Club. These certificated accounts shall be presented to the Management Committee no later than 31st April of the same year. A report will be provided for the committee covering generally accepted accounting principles and standards. Any future changes in legislation or accounting requirements should be reviewed by the committee for inclusion if the increased cost of these is not prohibitive.

23.4 Deposit and Withdrawal of Monies

i. Deposit

All monies and donations collected on behalf of The Club shall be deposited on behalf of The Club by the Honorary Treasurer at a bank or building society nominated by the Management Committee.

ii. Withdrawal

All cheques, orders and other demands withdrawing money from the bank or building society account shall be signed by any two of the following three persons: the Chairman, Honorary Treasurer, Honorary Secretary, of the Management Committee.

24.0 Misconduct

24.1 Suspension

The person or persons nominated by the Management Committee for the control of the Club on any given occasion shall have power to order the withdrawal from The Club premises of any person who is guilty of misconduct and such person shall have no right of re-entry into The Club premises, nor may take advantage of any of the facilities of The Club, until permitted by the Management Committee. The period of such suspension shall be determined by the Management Committee and reviewed at each committee meeting.

Should the person guilty of misconduct be a guest or visitor then the member responsible for that person shall also be suspended if deemed appropriate by the Management Committee.

Any persons involved in an incident of violence in the Club, including Members responsible for guests involved in such incidents, shall automatically be suspended from the Club for a minimum of two months from the date of the incident. Longer periods of suspension will be determined by the Management Committee at the next committee meeting.

24.2 Expulsion

To expel a member permanently from The Club, notice shall be sent by two Corporate Members, and signed by them, to the Honorary Secretary acquainting them with the circumstances that gave rise to such a notice. The Honorary Secretary shall then communicate with such member (so that they may have the opportunity of explaining or withdrawing from The Club) and shall call a meeting of the Management Committee at which such member shall have the right to attend and state his case. If a majority of the members of the Management Committee present vote for expulsion, the member shall be expelled.

24.3 Effect of Ceasing to be a Member

Any member expelled in accordance with the rules or otherwise ceasing to be a member of The Club shall forfeit all such rights to or claim upon The club or its property or funds as conferred by membership.

25.0 Bar Regulations

The Management Committee shall be wholly responsible for the control of the consumption of intoxicating liquor by members on premises occupied by The pH bar and shall fully maintain compliance with the law relating thereto and the requirements of the Licensing Council (LBS) in respect to any certificate granted to The pH bar at any time with particular regard to the maintenance of licensing

hours. The bar shall be operated in accordance with the Licensing Act 2003. For the purposes of licensable activities, the pH Bar holds a Clubs Premises Certificate (05/01643/LACPC) issued by the London Borough of Sutton under its historic identity of the Downs Club

- 25.1 No intoxicating liquor may be consumed on the premises otherwise than that supplied by The pH bar.
 - 25.2 No person shall receive at the expenses of The pH bar any commission, percentage or similar payment or pecuniary benefit on or with reference to purchases of intoxicating liquor.
 - 25.3 All persons under sixteen years of age shall only be admitted under the supervision of an Adult Member of the Club who will take full responsibility for their behaviour.
 - 25.4 Adults shall also retain full responsibility for accompanying children on Club Premises outside the Bar and the environs of the Club. Failure to do so will result in their being asked to leave and if necessary their membership of the Club may be suspended or withdrawn.
 - 25.5 No dogs or other animals shall be permitted to enter **any Ups Club or pH bar areas**, except for guide dogs for the disabled.
 - 25.6 The permitted hours for the supply of intoxicating liquor are:
 - 12.00 – 23.00 Monday to Saturday
 - 12.00 – 22.30 Good Friday
 - 12.00 – 22.30 Sunday
- The actual hours the bar is open within these periods shall be determined by the Management Committee. The Management Committee shall have the right to apply for special extensions where required and appropriate.
- 25.7 All intoxicating liquor supplied during these times must be consumed within ten minutes after the end of each period.
 - 25.8 No person under 18 years of age shall be knowingly served or allowed to consume intoxication liquor in the premises.
 - 25.9 No intoxicating liquor may be supplied for consumption off the premises, except to a member in person, and then only within the permitted hours of supply.
 - 25.10 Intoxicating liquor shall not be supplied to any individual deemed by the person responsible for the bar at that time, to be intoxicated.

26.0 Bar Management

The bar should be run profitably, in a smooth and efficient manner. Prices shall be kept as low as possible, but high enough to cover any shortfall made by The pH bar as a whole.

- 26.1 Bar Member

The overall management of the bar shall be the responsibility of the Management Committee, and executed through the Bar Member.

Management of the bar shall be through a team; the pH bar committee, who report back to the Management Committee through the Bar Member, also on the pH bar Committee, responsible for the running of the bar smoothly and efficiently. The responsibilities may be shared. He/She/They shall keep full and accurate books which may be inspected at any time by the Management Committee, either the Royal Marsden NHS Trust or Institute of Cancer Research with whom the Club may have contracts to provide services, or the appointed accountants (who provide certification).

26.2 Keys

26.2.1 There are two sets of keys to the bar premises and alarm system. The two sets shall be held by the 2 Bar members. A third set is held by RMH switchboard for security.

26.2.2 Upon each change of key holders the Management Committee shall consider whether or not is advisable to change the main lock.

26.3 Stock and Cash

All stock and cash are the property of The Club members. The pH Bar committee is accountable for these at all times. All movements of stock and cash in and out of The Club premises must be appropriately recorded.

26.4 Stocktaking

The Management Committee can appoint an independent stock-taker to carry out regular checks on the stock. He/She shall not be a member of the Club. These reports shall be submitted to the Bar Member for presentation to the Management Committee at its meeting. It is recommended that a stock take is carried out by the pH bar committee at least twice yearly.

27.0 Gaming

No gaming is permitted within the club and the club is not registered under the Gambling Act 2005.

28.0 Interpretation of the Constitution and Rules

The Management Committee shall be the sole authority for the interpretation of the Constitution and Rules. Any Bye-Laws made from time to time by the Management Committee and the decision of the said committee upon any question of interpretation or upon any matter affecting The Club and not provided for by the Constitution and Rules or by the Bye-Laws shall be final and binding upon all members.

29.0 Bye-Laws

The Management Committee shall have the power from time to time to promulgate bye-laws for the good running and conduct of The Club with full

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power to repeal or amend the same as they shall think fit. These bye-laws shall be effective until the next Annual General Meeting when they will be laid before the Membership for approval, amendment or rejection in accordance with paragraph.22 of this Constitution.

30.0 Exclusions of Liability

Neither the Club nor any officer thereof nor any member of any Committee shall be liable to any member or guest for any loss or damage to any property howsoever occurring or from whatever cause in or about The Club premises nor for any injury sustained by any member or guest. However, and without prejudice, the Management Committee shall see that normal third party insurance is in force.

31.0 Dissolution

- 31.1 If at any General Meeting a resolution for the dissolution of The Club shall be passed by a majority of three-quarters of the Corporate Members present and at a Special General Meeting held not less than six weeks thereafter (of which not less than four weeks written notice shall have been given to each Corporate Member) that resolution shall be confirmed by a resolution passed by a majority of three-quarters of the members voting thereon the Management Committee shall declare that the Club are formally dissolved and action shall be taken to wind up the Clubs' affairs.
- 31.2 Any surplus assets after such dissolution shall be divided equably between charitable funds run by the Institute of Cancer Research and Royal Marsden NHS Trust operating for the benefit of research against Cancer.

APPENDIX I

Affiliated Organisations

Whose members or staff may enjoy Associate Membership

Epsom & St Helier NHS Trust

HMP Downview
HMP Highdown